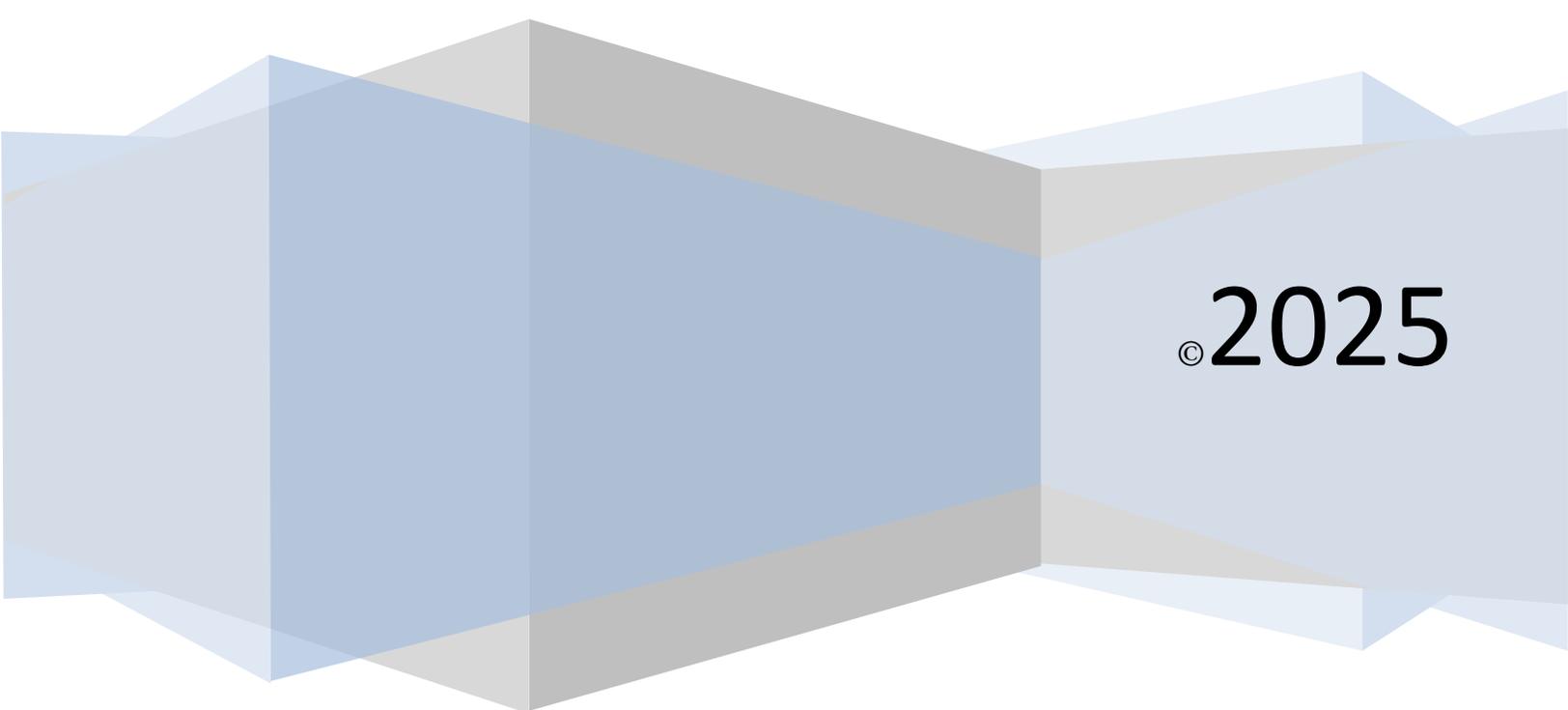


support@VendingZoo.com

Zoo Tools – Quick Start

Preferences and Utilities for eManage VMS

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What is the Zoo Tools app?



Zoo Tools is an application with options and settings to allow you to configure and set preferences in your eManage Software.

Giving you the ability to control how some things look, work, and process in your other eManage applications.

New features and requests will always be added from time to time so make sure to check back occasionally to find new tools and configuration options.

Account Settings

Your Account Settings area is where you can control which version of eManage you currently use. Everyone starts out with the Professional version as part of the package received with your HealthyYOU Machines. If you want to upgrade to the Enterprise version you may do so. The Enterprise version is a month to month subscription that you can cancel and or restart at any time.

The Enterprise version gives you everything the Professional version has with some added features like the Inventory application, which allows you track storage area inventory costs, product levels, product expiration dates, along with cost of goods sold and more product sales analysis reports.

Additionally it allows you take advantage of the AutoLoad process utilizing reports from seedlive. You can, if you are subscribed to the Enterprise version, send seedlive reports directly to your eManage software automatically which allows seed to push the transactions to your cloud in real time. This allows you to receive the same transaction information automatically and in a more up to date way. You no longer have to manually load your data each morning; the data is processed by Cantaloupe and then sent to your cloud as it is processed through seedlive. The Enterprise version picks it up and loads it for you making your reports and your alerts much more timely and accurate. When a vend takes place, your cloud is updated within a few minutes.

The screenshot shows the 'Account Settings' page in a web application. On the left is a navigation menu with 'Account Settings' selected, and other options like 'Machine Settings', 'Location Settings', 'Users', and 'SmartwarePro 360'. The main content area shows the 'Enterprise Version' upgrade options. It includes a 'Card Holder Detail' section with fields for First Name (Robert), Last Name (Downey), Company (Optional) (VendingZoo), Billing Address (123 North HW Blvd), City (Hollywood), State (California), and Zip (90210). Below this is a credit card section with fields for Credit Card Number (**** 1111), Expiration Month (Month), Year (Year), and CVV Code. At the bottom, there are three buttons: 'Upgrade To Enterprise Version' (checked), 'Cancel Enterprise Version', and 'Update Credit Card Info'. A 'Processing Results' field is at the very bottom.

In addition to the AutoLoad of the machine transactions you will also receive a morning inventory snapshot report from your eManage cloud. Showing you how your machines look each morning as they start the day.

The Morning Report (example)

Valley View HS

G8718839 - Valley View HS

Trans #	Type	Trans Date	Coil	Level	Product	Qty	Price	Amount
7303515124	Cash	05/05/17 08:16:02 AM	B1	5/7	Cheez It	1	\$0.75	\$0.75
7303515137	Cash	05/05/17 02:55:11 PM	A1	4/7	Apple Chips	1	\$1.00	\$1.00
7303515153	Cash	05/05/17 02:55:44 PM	A1	/	Apple Chips	1	\$1.00	\$1.00
<i>Cash Total</i>						3		\$2.75
Trans #	Type	Trans Date	Coil	Level	Product	Qty	Price	Amount
7299406973	Credit	05/05/17 03:04:32 AM	C9	10/14	Fruit Cup	1	\$1.75	\$1.75
7299897840	Credit	05/05/17 07:17:58 AM	C3	12/14	Cheez It	1	\$1.00	\$1.00
7299897840	Credit	05/05/17 07:17:58 AM	C6	11/14	Cliff Bar Choc Chip	1	\$1.00	\$1.00
7303200795	Credit	05/05/17 11:29:09 PM	A4	5/7	Apple Slices	1	\$1.25	\$1.25
<i>Credit Total</i>						4		\$5.00
G8718839 Total						7		\$7.75
Report Total						68		\$68.55

*Level = (ProductLevel / CoilCapacity) If value is '/' it means the coil has vended multiple times, so look for the level on a different row.

Using the morning report you can view all of the previous days transactions for all your machines and inspect the inventory levels of the products that vended using the 'Level' column. The Level column shows you the ProductLevel/CoilCapacity and only displays the most recent inventory level. So if a product vended multiple times during the day, you will see it multiple times but the only Level value you will see for that coil is the most current value. The other rows for that day that were processed earlier will show a '/' for the Level. This makes it less confusing and easier to spot the most current level as well as see if a product is vending multiple times.

In the example above A1 has vended twice during the day. Both were cash transactions. The 5/5/17 2:55:44pm transaction was actually sent to the eManage Cloud by seedlive **before** they sent the 5/5/17 2:55:11pm. So when the 2:55:44pm vend came through first, Toucan computed the 'Level to be 5/7 (5 Apple Chips out of a Capacity of 7). Then shortly after the 2:55:44pm transaction, seedlive sent the 2:55:11pm transaction and Toucan re-calculated the Level to be 4/7 and therefore does not display the 5/7. It only displays the most current product level based on the last transaction submitted so you don't get lost in all of the numbers.

You may switch back and forth between the Professional and Enterprise versions as you need using this account settings area in the Zoo Tools app. You are only charged the monthly fee while your eManage version is set to Enterprise.

Machine Settings

This is an area where you can control specific settings for your machines

Alerts

This is where you can control the alerts that eManage generates for your machines.

The Alerts screen under Machine Settings will allow you to control the alerts for each individual machine. For example you can set a No Cash Transaction alert to trigger after 3 consecutive days of not receiving a cash transaction on Machine A, and the same No Cash Transaction alert can be set to trigger after 5 days for Machine B. Very active machines might be set to trigger a no transaction alert (Cash or Credit) after a short period of 2 or 3 days. While less active machines might need to be set at 5 or 6 days.

To access the alerts for each individual machine, use the expanding icon next to the machine to open up the alert settings for that machine

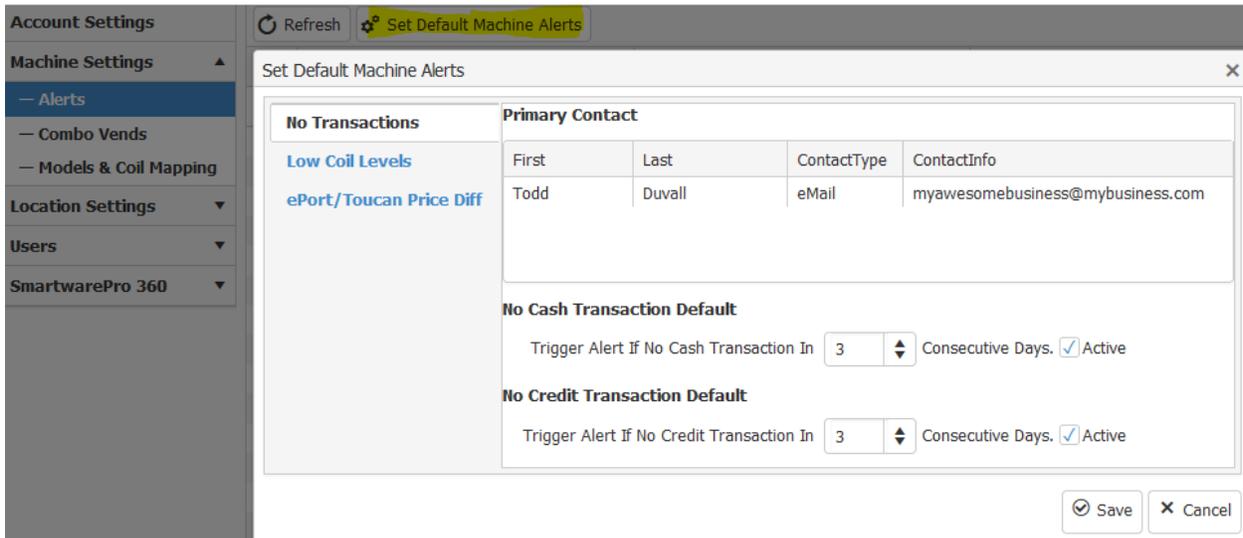
Machine	Location	Serial Number															
▶ Abbots Sports Lounge	Abbots Sports Lounge	SN3929080984358															
▶ Dufrain Law Office	Durfrain Law Office	XN388492256															
<table border="1"> <thead> <tr> <th>Alert Type</th> <th>Days Till Alert</th> <th>Active</th> </tr> </thead> <tbody> <tr> <td> No Cash Transaction</td> <td>3</td> <td>Yes</td> </tr> <tr> <td> No Credit Transaction</td> <td>3</td> <td>Yes</td> </tr> <tr> <td> Low Coil Level</td> <td>0</td> <td>Yes</td> </tr> <tr> <td> ePort/Toucan Price Diff</td> <td>0</td> <td>No</td> </tr> </tbody> </table>			Alert Type	Days Till Alert	Active	No Cash Transaction	3	Yes	No Credit Transaction	3	Yes	Low Coil Level	0	Yes	ePort/Toucan Price Diff	0	No
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No Cash Transaction	3	Yes															
No Credit Transaction	3	Yes															
Low Coil Level	0	Yes															
ePort/Toucan Price Diff	0	No															
▶ HY-900	Avalon Nursing Home	1234															
▶ HY001	Erik's Gun and Knives Shop																
▶ HY002	Todd's Air School																
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No Cash Transaction	3	Yes															
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▶ HY003	Marla's DayCare																
▶ HY004	Maxx Hair Salon																
▶ HY005	Costco																
▶ HY006		Serial123															
▶ HY007	Reptile House																
▶ HY008	Costco																

Individual Machine Alerts

You can edit each individual machine alert turning them off or on by using the Edit button (pencil icon) next to the alert. Very similar to all of the other screens in your eManage apps.

Set Default Machine Alerts (Change all alerts globally)

You can also setup the Default Machine Alerts for new machines. These default alerts will be applied to every new machine that you create in your Machine List in Toucan. As you create or delete machines in your Machine List, the alerts will be setup or removed automatically.



If you make changes to your default alerts you will also have the opportunity to apply the new defaults to all of the existing machines as well. When you save new settings for the default machine alerts, Zoo Tools will ask if you want to apply those same changes to all of your existing machines. So you could make global changes to all of your machine alerts and then go back to certain individual machines and change just those machines as needed.

To set/change your default alert settings, just click on the Set Default Machine Alerts button on the Alerts screen. Then use the tab on the left of the edit screen for the type of alert you want to modify the default for.

Primary Contact Email and No Transaction Alerts

This is where you can set the primary contact that will receive the alerts. You are not able to have more than one primary contact, but you can change the contact. If you need to forward alerts to other people, you can use the forwarding features of whatever email client you are using to setup rules to forward, share, or disperse the alerts to other people.

So in gmail for example you could set up a rule to forward the alerts to other email addresses of your choosing. Contact Type is the method for which the alert is sent. Right now this is a setting that you cannot change. So depending on how your contact info was setup initially in your cloud you will have Email or Text as the Contact Type for your primary contact.

On this tab you can also configure the number of consecutive days that should pass with no transaction (Cash or Credit) before eManage alerts you that No Transaction has been received. You can disable any alert using the 'Active' check box for that alert.

Low Coil Level Alerts

This alert does not depend on a certain number of days to pass like the No Transaction alerts so the Days Till Alert is 0 for this alert. You can turn it off or on for each machine using the Active check box on the Edit Alert screen for that machine. Or turn it off/on globally by changing it in the Default Machine Alerts and then when saving it, apply it to all machines.

ePort/Toucan Price Difference Alerts

This alert, like the Low Coil Level alert, does not depend on a certain number of days to pass like the No Transaction alerts so the Days Till Alert is 0 for this alert as well. This alert is only triggered if the incoming price in the transaction from the card reader does not match the

corresponding price set in the working location of Toucan. For example, if coil 112 in Toucan is set for \$1.25 in the working location but the incoming transactions from the card reader for that location/machine coil are showing a price of \$1.00 – that will trigger this alert as soon as the transaction is processed. Out of the box this alert is inactive. Some examples of how you may see this alert are if you setup timed events in your machine for the prices to change at a certain time of day, and you want to verify this. You could activate this alert for that machine and expect to start receiving the alerts at the appointed time. Or you may want to activate this alert for new machines just to make sure that the products are vending at the prices you have set in the working location, and then turn it off (inactivate it) when you feel like things are working.

Combo Vends

Very similar to the Alert settings you can configure for each machine, you can also configure Combo Vends or 'Paired Motor' vends. This is when a customer makes a coil selection that turns more than one coil with the single selection.

Machine	Location	#Coils															
Abbots Sports Lounge	Abbots Sports Lounge	38															
Durfrain Law Office	Durfrain Law Office	29															
<table border="1"> <thead> <tr> <th>Add</th> <th>Combo Coil</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td> -</td> <td>180</td> <td>\$6.00</td> </tr> <tr> <td> -</td> <td>181</td> <td>\$5.00</td> </tr> <tr> <td> -</td> <td>182</td> <td>\$3.00</td> </tr> <tr> <td> -</td> <td>183</td> <td>\$5.00</td> </tr> </tbody> </table>			Add	Combo Coil	Price	-	180	\$6.00	-	181	\$5.00	-	182	\$3.00	-	183	\$5.00
Add	Combo Coil	Price															
-	180	\$6.00															
-	181	\$5.00															
-	182	\$3.00															
-	183	\$5.00															
HY-900	Avalon Nursing Home	39															
HY001	Erik's Gun and Knives Shop	10															
HY002	Todd's Air School	5															

To create or add a combo vend to an existing working location, just expand the working location. Click the Add button which will open an Edit Combo Vend dialog box.

Combo Coil: 182 Price: \$3.00

+ Add/Insert Coil Copy To Machine

Coil / Product
- A4 / Cheetos
- A5 / Cheez It
- Select Machine Coils...

Enter the coil that will be the combo coil that customers will select as well as the Price that will be charged.

Then you can use the Add/Insert Coil button to add the physical coils from the working location that will make up this combo vend. You can add as many physical coils to the combo vend as your machine allows you to 'pair'. When you are done just click Save to save this combo vend.

If you change the product in the physical coil of your machine from your working location service screen, the combo vend will automatically update with the new product, so you don't need to switch the product twice.

When a combo vend comes in from the machine, your software will now know which coils make up that combo so it can reduce the inventory correctly for that combo vend.

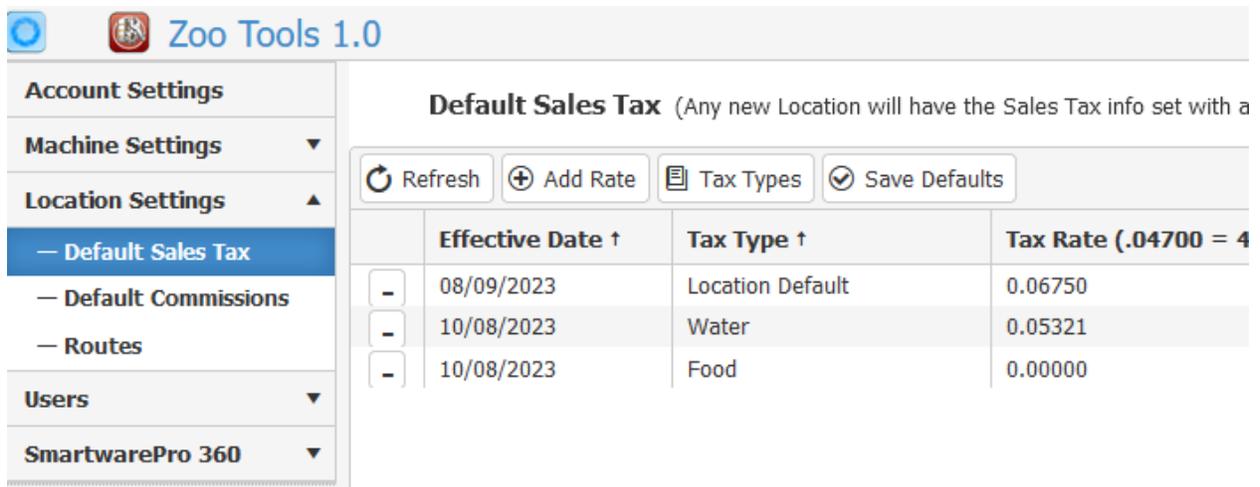
Models & Coil Mappings

This section will allow you to map coil values and use other models of machines that you may acquire as you grow your business.

Location Settings

An area where you can set global configuration info for your Locations

Default Sales Tax



Zoo Tools 1.0

Default Sales Tax (Any new Location will have the Sales Tax info set with a

Refresh Add Rate Tax Types Save Defaults

	Effective Date ↑	Tax Type ↑	Tax Rate (.04700 = 4
-	08/09/2023	Location Default	0.06750
-	10/08/2023	Water	0.05321
-	10/08/2023	Food	0.00000

You can set Default Sales Tax settings so that any location you create in your Location List within Toucan will always be setup with the sales tax info that you set here in your Defaults area. This area also allows you to globally change existing sales tax info. When you save new Sales Tax info to your defaults area, you will be asked if you want to apply those changes to all existing locations as well.

We look forward to growing together.

The VendingZoo